



DESIGN
PHOTOGRAPHY
MEDIA CONSULTATION

BIRCH MILLER

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EMPLOYMENT

Operations Intranet Manager / Team Lead Photographer : 2014-2018

Everything But The House

- Built company intranet with 600+ documents and resources for over 1000 employees
- Worked with developers to provide training and UX solutions for clients and employees
- Designed production materials for internal and external personnel
- Compiled analytical data and statistics for operation evaluation and consideration
- Provided product and onsite photography within deadlines

Media Packaging Production Coordinator : 2008-2014

Bellwether Manufacturing

- Created designs and layouts for the manufacture of media products
- Produced finished media packing products such as books, posters, CD-ROMs, audio CDs, DVDs, and vinyl records (hundreds of projects per year)
- Worked closely with customers to conceptualize projects and provide design solutions that met their needs
- Coordinated and prioritized fifteen to twenty jobs and deadlines at the same time
- Communicated with printers and press operators to maintain quality control

Freelance Photographer / Designer : 2006-present

Photography, media consulting, layout, and design for companies and individuals

- Translate customer design needs into polished, professional designs and images
- Create print and web ads, brochures, email blasts, and web site design
- Manipulate and correct digital imagery, including repairing damaged images
- Utilize strong work ethic, artistic sensibility, and attention to detail
- Meet all deadlines efficiently with quality designs

Computer Consultant : 2003-2007

University Instructional Technology Services at Indiana University

- Maintain technical proficiency on a wide array of programs, systems, and platforms
- Provide computer-related customer services (both in person and on the phone)
- Work within a team to troubleshoot and resolve customer problems
- Provide knowledge and insight to individuals for image, audio, and video production

SKILLS AND PROFICIENCIES

Adobe CC	Prepress workflow	Google Suite
Photoshop	Wordpress	Final Cut Pro
Illustrator	Quark	Word
InDesign	html	Keynote
Acrobat	CSS	PowerPoint
Dreamweaver	php	Excel
Premiere		Outlook
Audition		

EDUCATION

BA, Studio Fine Arts (Graphic Design and Photography concentrations)

BA, History of Fine Arts

2007, Indiana University, Bloomington

REFERENCES

Dave Wilson 502-500-0374 Operations VP at Everything But The House

Stacie Hewitt 502-541-1415 Operations instructor at Everything But The House

Adam Turla 313-632-0155 Steady freelance client